

IMPORTANT REMINDER – KEEP YOUR EMAIL CURRENT AND YOUR INSIDER PROFILE UP TO DATE

This notice is designed to assist and remind issuers, insiders and other stakeholders regarding the obligation to maintain a current SEDI Profile. CSA staff require that insiders provide a valid email address and keep their email address current on SEDI, if available. Email is the best form of communication to provide insiders and agents with notification of access key changes or other important updates via e-mail and to communicate with applicable commission staff as needed.

Issuer Profile Supplements (Form 55-102F3)

Issuer Profile Supplements contain key information about the issuer, particularly relating to contact information, such as the name and address of insider affairs contact and securities designations. It is very important that the profiles contain the most up-to-date information. The Issuer Profile Supplement should be filed within 3 days of becoming a reporting issuer (NI 55-102, s.2.3(1)). The profile should be amended immediately if there are changes or updates to the profile information (NI 55-102, s.2.3(3)).

Insider Profile (Form 55-102F1)

If you already own or control, directly or indirectly, securities or related financial instruments relating to a SEDI issuer, you need to file your insider profile and opening balance within 10 calendar days of becoming a reporting insider. Any changes to your holdings must be reported within five calendar days of the change. An insider shall file an amended profile if there are any changes to the information disclosed in the insider's most recently filed insider profile, at the time the insider next files an amended insider profile or an insider report. Please refer to NI 55-102, Part 2 SEDI Filing Requirements for further information.

If you are no longer an insider, amend your insider profile to indicate the date you ceased being an insider of the issuer.